RECORD OF PROCEEDINGS

Meeting of the Board of Directors of the Aspen Village Metropolitan District
Tuesday, April 16, 2024, at 6:00PM
Aspen Village Community Room, Aspen, CO 81611
and Via MS Teams Conference Call

ITEM NO. 1: Call to order- Mr. Hays called the meeting to order at 6:03 PM and established a quorum of directors was present.

Directors Present included: Valerie Carlin, President, Jay Dewire, Vice President, Jeff Pogliano, Sec./Treasurer, Erik Sweet, Director and Suzanne Roth, Director.

Others Present: Steve Wright (Lot 102), Kate Spencer (Lot 110), Ellen Anderson (Lot 45), Besty Sims (#74), Dan Fellin (Lot 116), Laura Post (Lot 104) and Hank Hays, Jerome Simecek and Val Loughman of The Romero Group.

ITEM NO. 2: Approval of the Agenda-

Mr. Pogliano made a Motion to approve the agenda; seconded by Ms. Roth. The Motion passes unanimously.

ITEM NO. 3: Approval of Meeting Minutes from January 16th, 2024-

Mr. Dewire made a Motion to approve the minutes from January 16th, 2024; seconded by Mr. Pogliano. The minutes were approved unanimously.

ITEM NO. 4: Owner Comments - None

ITEM NO. 5: Board Comments - There was a conversation about the end of the school year approaching and the fact that there would be more children present in the district. It was requested that additional signage be posted on the roads in an effort to reduce the speed of the drivers. Mr. Hays stated that management would be reinstalling the speed bumps at the end of April or early May, depending on the weather.

Item NO. 6: Old Business/ Manager's Report-

a. Wastewater Treatment Plant Update

Mr. Hays updated the group on the wastewater treatment plant. He stated that they continued to work with the USDA for final approval of the Preliminary Engineering Report (PER). Mr. Hays explained the there was a slight delay because the USDA wanted to guarantee that notification had been sent out to the Tribal Historic Preservation Commission. He stated that several letters had been sent to six different tribes for comment and that they had a 30-day window to respond. He stated that at the current time there was no comment. Mr. Hays stated that after the 30-day period the USDA will make a final determination or approval. He explained Merrick (WWTP Contractor) was working with Pitkin County on the building permit and that Ms. Forristall (TRG accounting) was continuing to work on obtaining grants and funding. Mr. Hays stated that he was in talks with Merrick to set up a conference call with Mr. Simecek, Ms. Forristall and himself for guidance on working with the USDA and the next steps to obtain funding. Mr. Hays reviewed the cost of the project with the group. There was a discussion about the cost and the potential change to the budget by obtaining any type of loan for the WWTP Project. Mr. Simecek stated that TRG was attempting to get better information on the potential funding of the project and that the board would reconvene once that information was available.

There was a conversation about other potential funding options including charging residents individually for water.

b. **New Water Operator Update -** Mr. Hays stated that High Country Utilities had gotten the water operations back on track since taking over as the water operator in March. He stated that there were some issues found in the domestic water filtration system that were repaired. He stated that there were also repairs made to the well pump and the pump stacks. Mr. Hays explained that because of this, the west pumped gained 90 gallons of water per minute.

   Mr. Hays stated that on the wastewater side, they had cleaned out the backed-up fluid channel that had been impacting the water flow. He stated that sampling had been completed and submitted for state compliance. He explained that while this did increase overall expenses, it was necessary for the system to run correctly.

c. **Parking Update -** Mr. Hays briefed the group on the parking patrol. He stated that Proguard continued to provide the parking services to the district. He explained that he had been in communication with Proguard for possible solutions to the ongoing parking offences. Mr. Hays commented that one suggestion was to adopt a parking pass or permit system to track vehicles when they are ticketed. There was a conversation about different options to address the parking issues.

d. **Clubhouse Front Door Lock Change** - Mr. Hayes updated the group on the door lock change. He stated that they had replaced the Clubhouse front door lock with a smart lock. He explained that codes would be used in place of keys for entry with this system.

Item NO. 7: New Business-

a. **AED Device Request –** There was a conversation about possible funding and the location of the new AED device. Mr. Fellin commented that he may have two used AED devices to donate to the district. He stated that he would check into this and update the board.

b. **New Comcast Contract for WIFI -** Mr. Hays stated that he had worked with IT to make some changes to the Comcast WIFI. He explained that by creating a new access point it would save the district $120 a month in costs. He commented that the WIFI password would remain the same.

c. **R*oads*** - Mr. Hays addressed the need for road improvements with the group. He stated that Ms. Loughman and himself had identified the areas that required patching and pothole maintenance. There was a conversation about a dry well in the road that was not functioning correctly. Mr. Hays stated that he would investigate the site of the suspected drywell.

d. **Watson Divide Development -** Mr. Hays briefed the group on the Watson Divid Development. The group reviewed the provided map of the purposed development. Mr. Hays stated that management had reviewed the development plans internally and did not feel that it would impact on the district.

There was a conversation about compost and trash pickup relating to bear activity and there may be a grant available that could possibly be used for new and more secure trash cans.

Item NO.8: Executive Session- It was determined that an executive session was not needed.

Item NO. 9: **Next Meeting Date-** The next Metro District meeting will be held on Tuesday, July 16, 2024, at 6:00pm.

Item NO. 11- Adjournment- Mr. Dewire motioned to adjourn the meeting; Dir. Pogliano seconded. The meeting adjourned at 7:13PM.

The foregoing minutes constitute a true and correct copy of the minutes of the above-referred. meeting and were approved by the Board of Directors of the Aspen Village Metropolitan District.

Date of Approval	District Manager Hank D. Hays
July 16, 2024	Hank D. Hays