RECORD OF PROCEEDINGS

A meeting of the Board of Directors of the Aspen Village Metropolitan District
Tuesday, May 19, 2020 at 7:00PM
Via ZOOM Teleconference Call

ITEM NO. 1: Determine Quorum – Call to Order -
Ms. Wills called the meeting to order at 7:04PM and quorum of Directors was declared present.

Directors Present included: Mignon Wills, President, Jay DeWire, Vice President, Valerie Carlin, Secretary/Treasurer, Jeffrey Pogliano, Director and Erik Sweet, Director.

Others Present: Ryan Warren (Woody Creek Station), Suzanne Roth, Valerie Carlin, Erik Sweet, Tyler Shube, Bill Woodward, Jerome Simecek, Hank Hays, Tracy Forristall and Val Loughman of The Romero Group.

ITEM NO. 2: Approval of Agenda

Mr. DeWire made a Motion to approve the Agenda; seconded by Mr. Pogliano.

The Motion passed unanimously.

ITEM NO. 3: Approval of Minutes

Ms. Carlin made a Motion to approve Meeting Minutes of April 21, 2020 as amended by adding to item 5 "board continues looking into other parking enforcement companies to continue parking enforcement in the community";seconded by Mr. DeWire.

The Motion passed unanimously.

ITEM NO. 4 Update by Ryan Warren – Woody Creek Gas Station (WCS)
Mr. Warren, owner of Wood Creek Station (WCS), requested to address bi-annually the Aspen Village Metro Dist. meetings to give updates on what is happening at WCS and getting homeowners comments and feedback regarding concerns. The WCS station is currently considering, when the garden centers contract expires in the fall of 2020, to have a food cart on the property. Mr. Warren is working with the proprietor of 520 Grill. WCS would stop their current food selection inside the station. 520 Grill would put a food cart where the current garden center is located, with outdoor seating and higher level of food. Additional parking would be added of approximated 20 spaces. Mr. Warren believes water usage would decrease and traffic lessen without garden center deliveries. The board asked several questions regarding parking concerns and waiting for gas. Mr. Warren stated at this point the concept is just in the preliminary stages. Concerns were mentioned regarding the traffic blocking the roadway. Mr. Warren mentioned he had contacted the county to delineate the roadway. Mr. Warren stated if he had to he would put someone out in the area to direct traffic. He doesn't want the stations operations to interfere with Aspen Village getting in or out of the

community. Mr. DeWire mentioned he thought this concept could be successful. Mr. Pogliano mentioned he heard the area might be used for a car wash. Mr. Warren stated there were not any plans discussed regarding a car wash.

ITEM NO. 5: Public Comments: Mr. Woodward mentioned there was a light out by his residence and he would like to request approval to store dirt in 2021 when he constructs his new home on Lot #140, he will advise of the dates at a later time. Ms. Roth mentioned there is a irrigation sprinkler repair needed a common area.

ITEM NO. 6: Board Comments: Ms. Wills welcomed Valerie Carlin (Lot #124) and Erik Sweet (Lot #107) as appointed members to the Metro District Board.

ITEM NO. 7: Oath of Office for Board Members:

Mr. DeWire made a Motion to appoint by acclamation three (3) Board Members- Mignon Wills, Valerie Carlin and Erik Sweet; seconded by Mr. Pogliano.

The Motion passed unanimously.

ITEM NO. 8: Election of Officers of the Board:

a. Mignon Wills, Valerie Carlin and Erik Sweet – Mr. Simecek, read the Oath of Office to Mignon Wills, Valerie Carlin and Erik Sweet and each member was sworn into office on May 19, 2020. It was determined Mignon Wills will remain President; Valerie Carlin will serve as Secretary/Treasurer and Erik Sweet will be a Director. Mr. Jay DeWire will serve as Vice President. Ms. Wills term will be for 3 years and expire in 2023. Ms. Carlin and Mr. Sweet term is for 2 years and will expire in 2022. It was determined Ms. Carlin will be a signatory for the Metro Distict.

Due to COVID-19 pandemic, Special Districts have allow Oath of Offices actions to be given via teleconferencing, with formal signed oath forms to be sent to the administrator.

Ms. Wills made a Motion to approve Ms. Carlin as a signatory; seconded by Mr. DeWire.

The Motion passed unanimously.

ITEM NO. 9: Financials: Year to Date as of March 31, 2020

Tracy Forristall, introduced herself as the new TRG accountant for the Metro District having experience Special Districts and is a CPA. Ms. Forristall went over the balance sheet as of March 31, 2020 and noted there is $18,000 in the operating checking account and total of $404,198 in Money Market and Reserve funds. The total current assets are $838,179.

ITEM NO. 10:

a. Contract Agreement for Merging Metro District and Homeowners Association.

Board mentioned to discuss after the Homeowners Association elections and after July 4th. It was suggested it should be a ZOOM teleconference. It was also mentioned cutting out monthly meetings would be beneficial to lower costs.

b. Parking Enforcement Patrol Update – Management gave an update of the new parking enforcement which began on May 4th and 26 tickets had been issued mainly for owners not having hang tags while parking in 72-hour common areas. Management asked direction for towing or booting vehicles.

c. Signage in Open Space and Pocket Parks - Management advised per the direction of the board, legal counsel was contacted for an opinion regarding the current language on the newly installed dog signage in the pocket parks and open space. Counsel recommended replacing the existing signage with new language that states" No Dogs allowed, except Service Animals" Board directed management to keep the current signage up for now.

d. Landscape Repairs Lot #100/102 – Mr. Hays updated the board on the landscaping repairs needed at Lot #100 & 102 mentioning Rivas will be repairing the end of May when sod will be available. Management notified the residents of this repair timing.

e. Pool Repairs – Mr. Hays stated Colorado Poolscapes replaced the old cracked tiles and coping stone around the pool with new cobalt blue tiles. The total project cost was $13,300, which came in under the budgeted amount of $15,000.

f. New Street Signage – Management has reached out to Steve Kapp with Denver Signs to come for a property visit and walk the property with board member(s) and management. Management requested a mock-up example of the street signs be available for the meeting. Also, mentioned was to have homeowners be responsible to put their own home's address on their residence.

g. Speed Bump Proposal – Mr. DeWire discussed the proposals he received to remove the current speed dip by Lot 2 and replace with a new speed bump to be installed by Lot 4. Lyons paving will install the new speed bump which will be 4 feet wide with a rise of 3" in the middle. Holmes Excavation will remove the current speed dip.

Ms. Wills made a Motion to approve the speed bump project; seconded by Mr. Pogliano.

The Motion passed unanimously.

ITEM NO. 11: New Business:

a. Pool Closures – Under Safer at Home Order

Management mentioned the State is not allowing pools to open until May 26th, which is the Tuesday after Memorial Day. TRG will plan to have the pool open starting May 26th, with social distancing signage for pool users per Pitkin County guidelines. All other common areas will remain closed. Mr. Hays mentioned the SunShade is sagging and damaged and will be replaced.

b. Water & Wastewater Infrastructure Mapping Plan – Mr. Hays mentioned the project had was approved by the State and scheduling the field work is expected in occur in late June or early July.

ITEM NO. 8 – Executive Session – No Executive Session was required.

ITEM NO. 9 – Next Meeting Date – The Board decided in interest to save on costs to not have a meeting in June and the next meeting was scheduled for Tuesday, July 21, 2020

ITEM NO. 10: Adjournment – The meeting adjourned at 9:30PM.

The foregoing minutes constitute a true and correct copy of the minutes of the above-referred meeting and were approved by the Board of Directors of the Aspen Village Metropolitan District.

7/21/2020
Date of Approval

District Manager
Hank D. Hays

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