RECORD OF PROCEEDINGS

A meeting of the Board of Directors of the Aspen Village Metropolitan District was held Tuesday, January 16, at 6:00PM, at 31 Aspen Village, Community Room, Aspen, CO 81611

ITEM NO. 1: Call to order – Mr. Hays called the meeting to order at 6:05 P.M. and established a quorum of directors to be present.

Directors Present included: Valerie Carlin, President, Jeff Pogliano, Sec./Treasurer, Erik Sweet, Director and Suzanne Roth, Director.
Directors Not Present included: Jay Dewire, Vice President
Others Present: Leanne Wright (Lot 109), Steve Wright (Lot 102), James Spencer (Lot 110) and Gail Bartik (Lot 26) and Hank Hays, Jerome Simecek and Val Loughman of The Romero Group.

ITEM NO. 2: Approval of Agenda –
Ms. Roth motions to approve the agenda: seconded by Mr. Pagliano.
The Motion passes unanimously.

ITEM NO. 3: Approval of Meeting Minutes from November 21, 2023
Mr. Pogliano made a motion to approve the minutes amended from November 21, 2023; seconded by Mr. Sweet.
The minutes were approved unanimously.

ITEM NO. 4: Owner Comments –

- Mr. Spencer brought up his neighbors' complaint of a tree removed in his yard. Ms. Wright, the neighbor, wasn't on the call at the time. Ms. Carlin, stated to move on and if Ms. Wright joins, she can address her concern.
- Ms. Carlin mentioned the Aspen Village HOA's new board met with their attorney, and they will be simplifying the HOA priorities and look at updated the CCR's on how to save money and still perform their fiduciary duties. She mentioned that the HOA encourages the Metro District to attend their next meeting on February 20th.

ITEM NO. 5: Board Comments – Ms. Roth commented on plowing snow less than 3" inches.

Item NO. 6: Old Business/ Manager's Report
a. Wastewater Treatment Plant Update
Mr. Hays updates the Board on where Merrick is in the application process for the USDA grants for the WWTP project. He mentioned Merrick continues to work with USDA on

final approval for the Preliminary Engineering Report (PER) which is expected to be submitted by the end of November. Management met with Merrick and visited the new WWTP at Lazy Glen, which is very similar to the one Aspen Village is looking to construct. Mr. Hays mentioned he still has the Merrick contract to be executed and asked the board if they want to have a conference call with Merrick for any questions they might have or should he execute the contract. It was determined the contract was approved to be executed by management.

b. Parking Update – Mr. Hayes mentioned that Citadel Security had another change regarding parking patrol at Aspen Village. They ceased servicing the RFV, and the service was taken over by Proguard Protection Services out of Glenwood Springs. Proguard is known for their fire alarm security services. They will provide the same schedule and number of patrols. Management met with the supervising patrol guard and explained procedures plus provided them with violation ticket booklets. In December and part of January there were 25 patrols. Management will provide a communication to the community reminding them Lot parking hang tags need to be displayed hanging from the rearview mirror.

Item NO. 7 - New Business

a. **Update for Annual Conflict-of-Interest Statement 2024** – Management provided the Conflict-of-Interest Statements to each board member for signature. Mr. Dewire statement will be sent to him electronically for execution.

b. **Discussion on request for proposal on new trash provider –** Mr. Hays mentioned management contacted Valley Waste Solutions for a proposal for trash and recycling as requested by the board at the November meeting. They were asked to provide bearproof containers. The proposal came in at $7,300 monthly, WM contract is $4,100 monthly with providing bearproof containers to 150 homes. WM contract is through 2024; in the meantime management will investigate possible grants for purchasing bear proof containers and re-bid both providers.

c. **Clubhouse door lock change** – Mr. Hays mentioned management would like to change the front door lock to the clubhouse to a smart lock, Level Lock + Connect for the purpose to reduce overall time for administration of the keys for the Clubhouse. Management will be able to give access tot e clubhouse remotely and only for set times. The anticipated cost is approximately $1000, including installation. This expense is expected to be recovered in about 6months. The board agreed they thought the lock is a good upgrade.

Miscellaneous: Gail Bartik

Item NO.8: Executive Session – It was determined the Board wanted to go into executive session to discuss vendor contract and service by Independence Environmental Services.

Ms. Carlin made a motion to go into executive session at 6:34PM for discussion of vendor contract negotiations; seconded by Mr. Pogliano.

The Board came out of executive session at 6:59PM.

Item NO. 9 – The next Metro District meeting will be held on Tuesday, April 16, 2024 at 6:00pm.

Item NO. 11- Adjournment -The meeting adjourned at 6:59PM.

The foregoing minutes constitute a true and correct copy of the minutes of the above-referred. meeting and were approved by the Board of Directors of the Aspen Village Metropolitan District.

April 16, 2024
Date of Approval

District Manager
Hank D. Hays

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