RECORD OF PROCEEDINGS

A meeting of the Board of Directors of the Aspen Village Metropolitan District
Tuesday, December 8, 2020 at 6:00PM
via ZOOM Teleconference
APPROVED

ITEM NO. 1: Call to Order -
Ms. Wills called the meeting to order at 6:05PM and quorum of Directors was declared present.

Directors Present included: Mignon Wills, President, Jay DeWire, Vice President, Valerie Carlin, Secretary/Treasurer, Jeffrey Pogliano, Director and Erik Sweet, Director.

Others Present: Ellen Anderson and Jerome Simecek, Hank Hays, Tracy Forristall and Val Loughman of The Romero Group.

ITEM NO. 2: Approval of Agenda

Mr. DeWire made a Motion to approve the Agenda; seconded by Mr. Pogliano.

The Motion passed unanimously.

ITEM NO. 3: Approval of Minutes

Ms. Carlin made a Motion to approve Meeting Minutes from October 20, 2020 with amendments; seconded by Mr. Pogliano.

The Motion passed unanimously.

ITEM NO. 4 Public Comment – Ms. Anderson commented on her concerns of the proposed Food Trailer at Woody Creek Station and gave an update on Pitkin County Airport expansion.

ITEM NO. 5: Board Comments: - There were no board comments

ITEM NO. 6: Financial Report -

a. **2020 Third Quarter Financial review** – Ms. Forristall reviewed the 3rd Quarter Financials. Total operating expenses Year to Date are over budget by $23,927. Covid-19 Grant Funds payment were received in the amount of $35,000 with the balance of $14,000 to be received in January 2021. This made the total net income higher by $111,230.

b. **2021 Budget Review** – Ms. Forristall reviewed the revised 2021 proposed budget and explained how she reduced expenses from the original presented draft budget by $41,861. The Board decide to put back in $7,500 for contingency and approved with amendments.

- **Open Public Hearing**
  - Ms. Wills made a motion to open the public hearing for the 2021 Budget.
  - Mr. DeWire seconded the motion.
  - The motion passed unanimously.
- **Close Public Hearing**
  - Ms. Wills made a motion to close the public hearing for the 2021 Budget.
  - Mr. DeWire seconded the motion.
  - The motion passed unanimously.

- **Motion to Adopt 2021 Budget as Presented and Amended**
  - Ms. Wills made a motion to adopt the 2021 budget as Presented and Amended.
  - Mr. DeWire seconded the motion.
  - The motion passed unanimously.

- **Motion to Certify the Mill Levy as Presented and Amended**
  - Ms. Wills made a motion to certify the Mill Levy as Presented and Amended.
  - Ms. Carlin seconded the motion.
  - The motion passed unanimously.
- **Motion to Appropriate Funds for 2021 Fiscal Year**
  - Name made a motion to appropriate the funds for the 2021 fiscal year as presented
  - Name seconded the motion
  - The motion passed unanimously.

- **Execution of Certified Copy of Resolution Adopting 2021 Budget**
  - Ms. Wills and Ms. Carlin to execute a certified copy of the Resolution to Adopt the 2021 budget via DocuSign. Ms. Forristall will send to the State of Colorado.

ITEM NO. 7: Manager's Report / Old Business:
a. Wastewater Treatment Plant Merrick Update – Management stated that Merrick Engineering has requested a work session with the board as outlined in their proposal. A grant was applied for with Colorado Water Quality Improvement Fund (WQIF) in the amount of $38,645.00. If the grant is approved the funds would be used for the preliminary WWTP design phase of the project. Board directed Management to invite Merrick to the January meeting for the work session.

b. Parking Patrol Enforcement – Management updated the board on 5DShield monthly patrols. 10 tickets were issued in November with the 8 patrols. It was mentioned that 5DShield patrols have been effective.

c. Storage Lot – Two vehicles were towed in November by Mat Dog Towing service. Management did not have registration information on either vehicle towed.

ITEM NO. 8: New Business –
a. Water Leak / Lot 142 - A break occurred in a 6" main pipe. Water had to be turned off to locate and repair the leak which lasted two days, affected 27 homes along Ridge Trail. A new shut off valve was installed during the repairs so any future problems can be isolated. A large cottonwood tree between Lots 142 & 143 will need to be removed since its root system was damaged during excavation. The board approved removal of the tree and asked Management to schedule removal as soon as possible.

b. **Lot #104 & 124** – Request for usage of Storage Lot & Storage Room use in the spring of 2021. The board agreed to the allow the use of the storage room and store dirt at the back of the storage lot. Owners stated they will work together on their needs and timing. Lot 104 will start using the storage room April 1st, 2021.

c. **Woody Creek Station – Proposed Food Truck** – There was discussion on the proposed food truck at WCS. The board had the following concerns about the impacts of a food truck; parking plans and traffic flow, parking along Aspen Village road, what are future development plans for the area and how it could increase infrastructure needs supplied by Aspen Village and air quality on the neighborhood (odors etc.)

ITEM NO. 9: Executive Session –

Ms. Wills made a motion to enter into an executive session to discuss legal issues around expansion of the 9 Lots. Seconded by Mr. DeWire.
Board went into executive session at 7:52PM
Executive session ended at 8:44PM

ITEM NO. 10: Next Meeting Date – It was determined the next meeting would be January 19, 2021 at 7:00PM for work session of WWTP with Merrick Engineering.

The next Metro Board meeting will be February 16, 2021 at 7:00PM

ITEM NO. 11: Adjournment – The meeting adjourned at 8:48PM

The foregoing minutes constitute a true and correct copy of the minutes of the above-referred meeting and were approved by the Board of Directors of the Aspen Village Metropolitan District.

1/19/2021
Date of Approval

District Manager
Hank D. Hays

Aspen Village Metropolitan District
c/o The Romero Group
Mailing: PO Box 4100 Physical: 350 Market Street, Suite 304
Basalt, CO
Ph. (970) 273-3100 Fax (970) 797-1851