

ASPEN VILLAGE METROPOLITAN DISTRICT

CLUBHOUSE/POOL PRIVATE EVENT POLICIES AND CHECKLIST

The Clubhouse is ONLY available to be used until 9:00pm. After 9:00pm quiet hours will be enforced and any parties in the Clubhouse after 9:00pm are subject to forfeit of the deposit.

Private functions are allowed and must be reserved through the District Manager. **Completion of this form and a \$200 deposit is required to confirm the event.** Checks should be made payable to Aspen Village Metropolitan District. Property Owner is responsible for cleaning up the Clubhouse/Pool areas **immediately** following the event and is responsible for bringing their own cleaning products, trash bags, and disposing of trash.

After the event, and upon inspection of the premises, the deposit is fully refundable if the clubhouse property and pool areas are cleaned and undamaged. If for any reason the AVMD Board determines the premises are not sufficiently cleaned and repaired, this deposit may be kept to pay for cleaning and repair costs. Additional amounts may be charged to the owner who has reserved the premises if the repair and cleaning costs exceed the \$200 deposit.

Notice of private events may be posted in advance at the clubhouse for all residents to see. Use of the pool will still be permitted for all residents, but other residents will please give the reserved events their privacy.

The Aspen Village Clubhouse is not to be used for commercial or any for-profit activities.

Property Owners, residents and their guests are responsible for following all Clubhouse/Pool Rules.

Parking is prohibited on any grassy areas around the pool or throughout the neighborhood. Parking is only allowed in designated spaces.

AV Owner(s): _____

Property Address: _____

Phone #: _____ Email Address: _____

Type of Event: _____ Event Date: _____ Time: _____ to _____ # of Guests: _____

I/We have read and understand this Form and the current Clubhouse/Pool Rules.

Signature

Mail Or Drop Off Checks To: The Romero Group @ 350 Market Street, Suite 304, Basalt, CO 81621-4100
or at the Aspen Village Clubhouse Dropbox

Checks should be made payable to Aspen Village Metropolitan District

Please Return Form by dropping in the dropbox at the clubhouse, mail, email to vloughman@romero-group.com

OFFICE USE ONLY

Event approved by Board: YES / NO

Deposit Paid on: _____ Check #: _____ Amount: **\$ 200.000**

Notice Posted at Clubhouse on: _____ (date)

Post Inspection results: Return Check / Do Not Return Check / Charge Additional Amount: \$ _____

The Romero Group
Physical: 350 Market Street, Suite 304 | Mailing: PO Box 4100
Basalt, CO 81621
970.273.3100