

ASPEN VILLAGE METROPOLITAN DISTRICT RECORD OF PROCEEDINGS

A meeting of the Board of Directors of the Aspen Village Metropolitan District
Tuesday, November 19, 2019, 7:00PM
Aspen Village Clubhouse, 31 Aspen Village Road, Aspen, CO 81611

ITEM NO. 1: Determine Quorum – Call to Order -

Mignon Wills called the meeting to order at 7:04 pm and quorum of Directors was declared present.

Directors present included: Mignon Wills, President, Ellen Anderson, Treasurer, Jeffrey Pogliano, Director, Donnie Lee, Director and Jay DeWire, Director.

Members of Public: Mary Ellen Sheridan, Gail Olson, Mike Flynn, Steve Wright, Danny Pierce, Rick Lynch, Suzanne Roth and Erik Sweet.

Others Present: Jerome Simecek, Hank Hays, Kayla Brager, Matt Ciminelli and Val Loughman of The Romero Group.

ITEM NO. 2: Approval of Agenda

Mr. Lee made a Motion to approve the Agenda; seconded by Mr. Pogliano.

The Motion passed unanimously by voice vote.

ITEM NO. 3: Approval of Minutes

Mr. Lee made a Motion to approve Meeting Minutes of October 15, 2019 as amended by adding Ellen Anderson as 1 opposed vote; second by Mr. Dewire.

The Motion passed unanimously by voice vote.

ITEM NO. 4: Mapping Assistance for Distribution / Collection Systems Lines – Chris

Brandewie and Kris Brownlee attended the meeting to discuss mapping of the waterline to alleviate future problems. They stated they are available for support to the District at no charge, since the project is funded by a grant from the USDARD. Also, Riley Gesselle, from Independence Environmental Services (IES) attended to address the water leak by property Lot 99/100 and to explain water testing at Aspen Village. He mentioned he tests monthly and all levels were in an acceptable range, there was not any E coli bacteria determined. Mr. Lee asked that another test be done to be proactive.

ITEM NO. 5: Public Comments: Management stated per Metro District requirements the Budget Hearing was noticed in the November 7, 2019 Aspen Times. Mr. Sweet mentioned the Woody Creek gas station congestion and would like the owner to stripe a line to delineate the gas station property from the roadway. Per the owner, Ryan Warren, he advised management the County would not

allow him to mark with a line. The Mr. Sweet stated he will work to draft a petition to present to homeowners. It was mentioned attorney, Paul Taddune, could draft a petition.

ITEM NO. 6: Board Comments – Ellen Anderson, mentioned she would like to see more stop signs, like the ones on barrels. Management stated they would address in the spring and determine areas that signs are needed.

ITEM NO 7: Financial Report – Ms. Brager gave an overview of the 2019 Third Qtr. Financials was recently billed. She noted Waste Water expense was over budget, due to the water leak at Lot 99. Upon review there were not comments or questions. The board decided they would like to hire Paul Taddune for local legal services.

2020 Budget Review:

- *Donnie Lee motioned to Open Public Hearing; seconded by Jeff Pogliano.*
- *Donnie Lee motioned to Close Public Hearing; seconded by Ellen Anderson.*
- *Motion to Adopt 2020 Budget as Presented or Amended: Donnie Lee motioned to adopt the 2020 budget as presented; seconded by Jeff Pogliano.*
- *Motion to Certify the Mill Levy as Presented or Amended: Donnie Lee motioned to certify the mill levy as presented; seconded by Jay DeWire.*
- *Motion to Appropriate Funds for 2020 Fiscal Year: Donnie Lee motioned to appropriate funds for 2020 fiscal year; seconded by Jeff Pogliano.*
- *Execution of Certified Copy of Resolution Adopting 2020 Budget: Mignon Wills execution of Certified Copy of Resolution Adopting the 2020 Budget.*

ITEM NO. 8: Manager's Report –

a. Dog Rule Change – Management questioned the board regarding the designation of the open area dog area. It was mentioned the access should be easily accessible. Management will draw out an area for the dog walking.

b. Signage Update – Management mentioned they heard back from Steve Kapp of Denver Signs. A new proposal will be requested, and the discussion will be tabled until spring.

c. Parking Update – Management mentioned the current status on parking violations. There were 8 patrols, 7 tickets issued and one paid ticket.

d. Waste Water Treatment Improvements Update – Management stated Mr. Peacock has not replied back to the request to discuss the WWTP and 9 vacant lots. Mr. Peacock previously mentioned he would need to discuss further with Aspen Pitkin County Housing Authority (APCHA) board to gain approval.

e. Snow Removal Update – Management contracted with Rivas Landscaping for snow removal in 2019-2020. This is the same contractor that was used the previous year, which the Metro Dist. noted they were pleased with Rivas services. Management mentioned the Aspen Village snow plow has a broken frame. The board approved to repair the frame.

f. Water Leak Update Lot #99 – The water leak in the crawl space of Lot #99 has been fixed. The line going into the lot from Lot #100 had a leak which was very hard to find. A new line was installed and then connected to the main line in the street. In the spring some minor grading and

seeding will be needed on lots #100 & #101 to return to original condition. Mr. Wright, Lot #102, questioned if his yard would be returned to original condition as well. The Board stated his yard repairs would be included with the repairs cause by the leak.

ITEM NO. 9: Old Business –

a. Storage Lot Update – Mr. Hayes stated the storage lot was inventoried and notices were put on all vehicles in violations. The storage lot list of users has been updated with approximately 90% of the uses replying to notices, emails and hand delivered correspondence.

b. Water Rights Diligence - Management stated there were no statements of opposition filed, and the Division Engineer raised no issues with the application. A proposed ruling and decree was submitted the end of October, by Doug Signor's and it is expected the water referee will have no issues and will sign the ruling shortly.

ITEM NO. 10: New Business –

a. District Water Rates – There was discussion regarding water rate increase for the Fire Dept. and Woody Creek gas station. Management was asked to send notice to Woody Creek gas station advising of an increase in water rates and requesting a water meter be installed. The new rate will be \$95.35 based on the 2018 Resort Water Rates Summary received from SGM.

Ellen Anderson made a motion to start the process of notifying Woody Creek gas station and the Aspen Fire Dept. they will be raising the water rate in 30 days and 60days to install a water meter at Woody Creek gas station; seconded by Mignon Wills.

The Motion passed unanimously.

ITEM NO. 11 – Executive Session – None needed

ITEM NO. 12 – Next Meeting Date – The next meeting of the Board will be January 21, 2019 at 7:00PM. It was agreed to not have a Metro District meeting in December.

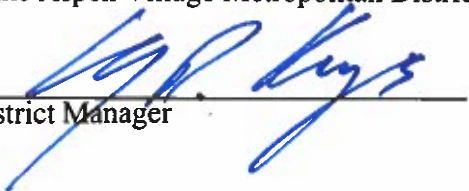
ITEM NO. 13: Adjournment –

Mignon Wills moved to adjourn the meeting at 9:16PM; second by Mr. Dewire.

The Motion passed unanimously.

The foregoing minutes constitute a true and correct copy of the minutes of the above-referred meeting and were approved by the Board of Directors of the Aspen Village Metropolitan District.

1-21-2020
Date of Approval


District Manager