RECORD OF PROCEEDINGS

A meeting of the Board of Directors of the Aspen Village Metropolitan District
Tuesday, July 21, 2020 at 7:00PM
Held at 31 Aspen Village, Aspen, CO 81611 and via teleconference

ITEM NO. 1: Determine Quorum – Call to Order -
Ms. Wills called the meeting to order at 7:10PM and quorum of Directors was declared present.

Directors Present included: Mignon Wills, President, Jay DeWire, Vice President, Valerie Carlin, Secretary/Treasurer, Jeffrey Pogliano, Director and Erik Sweet, Director.

Others Present: Dean Derouser and Tom McLaughlin with Merrick/McLaughlin Water Engineers, Suzanne Roth, Ellen Anderson, Mary Ellen Sheridan, Tyler Shube via teleconference, Jerome Simecek, Hank Hays and Val Loughman of The Romero Group.

ITEM NO. 2: Approval of Agenda

Mr. DeWire made a Motion to approve the Agenda; seconded by Mr. Pogliano.

The Motion passed unanimously.

ITEM NO. 3: Approval of Minutes

Mr. DeWire made a Motion to approve Meeting Minutes from May 19, 2020 Board meeting and July 7, 2020 Special Meeting with the correction of the spelling of Mari Lee name;seconded by Mr. Pogliano.

The Motion passed unanimously.

ITEM NO. 4 Public Comment –

- Mr. Menendez – Lot #60 asked the question if there were assigned parking location in the storage lot. The board advised there were not designated spots for storage lot users, it was on a first come basis. It was mentioned by the board larger items should be moved to the back of the lot's locations. Management and the board will work together to coordinate some organization.
- Architect, Cole Alexander asked if the board would consider his contractors using the open space for one day, for equipment to move soil being removed from Lot 49 during their addition excavation. The board advised there are NO Vehicles allowed in the open space and they can not grant access. There was discussion on other options.
- Ellen Anderson – Lot 45 stated she has heard roomers about there is discrimination within Aspen Village and feels there are miscommunication. Individuals making these allegations should have to provide evidence. Also, mentioned she wanted a newsletter to be forthcoming.

ITEM NO. 5: Board Comments: - There were no board comments

ITEM NO. 6: Merrick/McLaughlin Water Engineers: Ms. Wills welcomed Dean Derouser and Tom McLaughlin from Merrick and turned the floor over to them for their presentation. Mr. McLaughlin discussed his company history, his background and within Colorado properties where they have installed waste water treatment plants. Mr. Simecek gave some of Aspen Village history with Martin and Martin. He mentioned how the cost has increased over the last few years and some faith has been lost with the company. Mr. Laughlin mention he did a preliminary review of the M&M report and commented on their plant plans. It was mentioned the plants Merrick designs are completely designed and engineered by Mr. McLaughlin himself and they do not use prefabrication plant systems. He believes he custom designs a plant to last for longevity. The plant would be designed for easy access for operation. Mr. McLaughlin said the next step would be to put together a Preliminary Engineering Report (PER). Mr. McLaughlin mentioned his company just installed a water treatment plant at Lazy Glen and they applied for grants and received 80% of the project costs in grants. Board agreed to have Merrick provide a proposal and requested to receive by the next board meeting for review.

ITEM NO. 7: Old Business / Managers Report

a. Contract agreement for Merging Metro District and Homeowners Assoc. – The board mentioned they needed to schedule a date with the HOA and meet after hours.

b. Parking Patrol Enforcement – Ms. Wills mentioned parking tickets not paid will be put on the owner's tax statement. Ms. Anderson mentioned she believed the parking enforcer was fairly enforcing the rules. Mr. Sweet said the decision to terminate the current parking enforcement contract was because the board had received comments from owners that was not in the best interest of the community. Management is currently exploring other companies and requesting proposals for consideration. The summer newsletter will have parking enforcement rules listed and every newsletter will list the rules with the intention owners will understand they have to comply with their community's rules. Mr. DeWire mentioned he thought that repeat offenders should receive increased fines. There was discussion if the fines were higher than no one would want to pay and would think twice before not obeying the rules.

c. Signage for Open Space and Pocket Parks – Moved to be discussed in Executive Session.

d. New Street Signs – Management showed an example of the proposed street signs. Mr. Stapleton thought the signs were a little large for the street corners. Management said they would discuss a new smaller size with the vendor.

e. Water & Wastewater Infrastructure Mapping Plan – Management mentioned Chris Brandewire from Rural Community Assistance Corp. (RCAC) meet Riley Gessele on July 20th to conduct the water and sewer mapping for the infrastructure. This mapping will help with future components upgrades and systems. The mapping is provided at no cost to the District.

f. WasteWater Treatment Plant Update –Management had a conference call with Martin & Martin (M&M) in mid-July to meet the new head engineer. Also, management had a call with Evan Butcher from Colorado of Dept. of Public Health & Environment to discuss future grants for the project.

g. Water Rates Amendment Approval – Management mentioned Domestic Water service provide by Aspen Village Metropolitan District to 3 extra-territorial users, Woody Creek Station, Roaring Fork Ranch and Aspen Fire Department were sent a letter notifying them consumption usage rates and demand fees will change. The board was presented rate schedules to determine which rate structure they would like use. Board approved to amend the water rate fees to the 3 extra-territorial users with the Total Annual Demand Fee being $1900.89.

> *Mr. DeWire made a Motion to amend the water rates as discussed; seconded by Mr. Pogliano.*
>
> *The Motion passed unanimously.*

ITEM NO. 9: Executive Session – A motion was made by Ms. Wills to go into executive session at 9:07PM to discuss advise from counsel regarding ESA animals in common spaces.; seconded by Ms. Carlin. Management was invited to attend the executive session. Executive session ended at 9:37PM.

ITEM NO. 10: Next Meeting Date – The next meeting was scheduled for Tuesday, August 18, 2020 at 7:00PM

ITEM NO. 11: Adjournment – The meeting adjourned at 9:37PM.

The foregoing minutes constitute a true and correct copy of the minutes of the above-referred meeting and were approved by the Board of Directors of the Aspen Village Metropolitan District.

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Date of Approval	District Manager Hank D. Hays

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